



117 Putnam Drive
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Minutes
Tuesday, January 10, 2023 ♦ 1:00 PM
Putnam County Administration Building – Room 204

The Putnam Development Authority met on Tuesday, January 10, 2023 at approximately 1:00 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 204, Eatonton, Georgia.

PRESENT

Chairman Walt Rocker III
Member Patty Burns
Member Brice Doolittle
Member Mylle Mangum
Member John Wojtas

STAFF PRESENT

Attorney Kevin Brown
Executive Director Matt Poyner
County Clerk Lynn Butterworth

Opening

1. Call to Order

Chairman Rocker called the meeting to order at approximately 1:09 p.m.
(Copy of agenda made a part of the minutes.)

Minutes

2. Approval of Minutes

- a. December 13, 2022 Regular Meeting
- b. December 13, 2022 Executive Session

Motion to approve the December 13, 2022 Regular Meeting and Executive Session Minutes.

Motion made by Member Mangum, Seconded by Member Burns.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas

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Financials

3. Approval of Financials - December 2022

Motion to approve the December 2022 Financials.

Motion made by Member Mangum, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas

(Copy of financials made a part of the minutes.)

Reports

4. Economic Development Director Report

For the sake of time, this item was skipped. The report is in the package for board members to review.

(Copy of report made a part of the minutes.)

Regular Business

5. Selection of Officers

- a. Chairman
- b. Vice-Chairman
- c. Secretary/Treasurer
- d. Assistant Secretary/Treasurer

Motion to waive the bylaws and elect the slate of current officers: Walt Rocker III as Chairman, John Wojtas as Vice Chairman, Patty Burns as Secretary/Treasurer, and Lynn Butterworth as Assistant Secretary/Treasurer.

Motion made by Member Mangum, Seconded by Member Doolittle.

Motion amended to include authorizing legal counsel to revise the bylaws.

Amendment made by Member Doolittle, Seconded by Member Mangum.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum

Voting Nay: Member Wojtas

6. Bid Review/Award

The scoring matrix prepared by Attorney Brown and Executive Director Poyner was reviewed. Only one bid was received from the Drew Company, Inc. Member Mangum recommended checking the references that were provided. Member Wojtas noted that they have historical building experience and hospitality experience and recommended moving forward. Attorney Brown advised that the Drew Company sent a draft Purchase and Sale Agreement, and the next step is formalize that. Member Burns had to leave the meeting at approximately 1:34 p.m.

Motion to adopt the scoring matrix and authorize staff to finalize the Purchase and Sale Agreement contingent upon reference check and authorize the Chairman and Secretary to sign the Agreement.

Motion made by Member Mangum, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Burns, Member Doolittle, Member Mangum, Member Wojtas

Member Mangum had to leave the meeting at approximately at 1:50 p.m.

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Other Business

7. Other Business

None

Next Meeting Items

8. Next Meeting Items

None

Executive Session

9. Enter Executive Session as allowed by O.C.G.A. 50-14-4, if necessary, for Personnel, Litigation, or Real Estate

Motion to enter Executive Session as allowed by O.C.G.A. 50-14-4 for Litigation and Real Estate.

Motion made by Member Doolittle, Seconded by Member Wojtas.

Voting Yea: Chairman Rocker, Member Doolittle, Member Wojtas

Meeting closed at approximately 1:52 p.m.

10. Reopen meeting and execute Affidavit concerning the subject matter of the closed portion of the meeting

Motion to reopen the meeting and execute the Affidavit concerning the subject matter of the closed portion of the meeting.

Motion made by Member Wojtas, Seconded by Member Doolittle.

Voting Yea: Chairman Rocker, Member Doolittle, Member Wojtas

(Copy of affidavit made a part of the minutes.)

Meeting reconvened at approximately 2:12 p.m.

11. Action, if any, resulting from the Executive Session

No action was taken.

Closing

12. Adjournment

Chairman Rocker adjourned the meeting at approximately 2:13 p.m.

ATTEST:

Lynn Butterworth
County Clerk

Walt Rocker III
Chairman

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